



## JOB DESCRIPTION & RESPONSIBILITIES ANN BOARD DIRECTOR

### ➤ ADVOCATE

1. Promote ANN's mission and enhance its image through public relations, education, modeling, service, governance, stewardship and sustained effort.
2. Bring nonprofit leaders and/or sponsors to Roundtables.
3. Set up meetings between corporate supporter prospects and ED.
4. Nominate Board member candidates.
5. Contribute to increasing ANN's email database of nonprofits.
6. Memorize ANN's mission statement.

### ➤ SUSTAIN

1. Join ANN as an individual member and/or ensure that your nonprofit joins ANN.

### ➤ PLAN

1. Serve on at least one standing Board committee and/or task force.
2. Attend Roundtable planning meetings for respective geographic area.

### ➤ PARTICIPATE

1. Attend orientation to ANN Board of Directors.
2. Attend at least 80% of Board meetings (conference calls and/or in person).
3. Attend roundtables, whenever possible.
4. Provide planning, oversight and assurance that the organization remains focused on its mission while being effective, efficient, sustainable, transparent and fiscally accountable.
5. Participate in long-rang planning of program and evaluation of agency performance and board effectiveness annually.
6. Participate in strategic planning, implementation and evaluation of ANN's entrepreneurial business model that is sustainable, virtual, lean, and green (environmentally friendly).